

## Student Use Agreement for Secondary Schools

*I understand and will abide by the "Expectations for Student Acceptable Use of Electronic Communications Systems". I will use resources responsibly, respect the rights of others and will not use these systems for unethical or illegal activities. I further understand that any violation of the regulations is unethical and may constitute a criminal offence. Should I commit any violations, my access privileges may be revoked, school disciplinary action may be taken, and possible legal action may be taken. I am also aware that the staff at CSS can access my account and view my screen remotely at anytime, therefore I understand that my school account should not be used for private matters. I understand that this document will remain in my school file for the school year.*

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Student ID# \_\_\_\_\_

### Parent Permission Form for Accessing Electronic Communications Systems

Name of Student: \_\_\_\_\_

School: \_\_\_\_\_ Name of Parent/Guardian: \_\_\_\_\_

I have read the attached "Expectations for Students Using Electronic Communications Systems". I understand that our daughter or son may access District electronic communications systems which allow them to access resources, communicate with others and to publish their work. I further understand that, should our child's work be published, it will appear with copyright notice prohibiting use without written permission and such publication will not include personal and private information such as an identifying picture of my child, her/his home address or phone number. I also understand that filtering or blocking software which may be applied to the electronic communications systems is not foolproof and cannot guarantee 100% effectiveness.

We grant permission for our daughter or son to access the electronic communications systems and to publish their work as described above until \_\_\_\_\_.

I grant permission

I DO NOT grant permission\*

\* I understand that the school will take reasonable action to prevent student access to the Internet if parental permission is denied. I further understand that it is the responsibility of the student and the parents to avoid accessing the Internet as described above until the end of the school year.

Parent/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_

**Reference: Policy 403.2 Technology: Student Acceptable Use**

## Expectations for Students Using Electronic Communications Systems

The following are expectations for students accessing the Internet and e-mail through the District's/Schools' networks. Students signing this document agree to the following terms and conditions.

**Inappropriate material:** I will inform my teacher or principal if I come across any site, material information or situations that makes me feel uneasy or uncomfortable, or that I believe may contain inappropriate material. I will not respond to a message sent to me that make me feel uneasy or uncomfortable. I will not post, send or download inappropriate material.

**Respect for other people's personal information:** I will not post personal information about other people, including family members, fellow students, teachers, District employees or friends. Personal information may include information such as full names, school locations, interests, extracurricular activities, occupations, home or business addresses or phone numbers.

**Posting student's own information on the Internet:** I will not post my personal information anywhere, including my homepage if I have one, through the District or School Internet server. I may however, post school projects and work on the Internet as approved by my teacher. Just as I have been warned in the past about not meeting or talking to strangers, the same is true for using the Internet – I will not meet with anyone I talk to on the Internet without my parent or guardian present.

**Electronic Mail:** Electronic mail is an electronic messaging system which delivers messages through the Internet. Electronic mail allows any Internet user to communicate with another user or group of users through the District or School server. I understand that using e-mail will be at the discretion of the school. The students will ONLY communicate with District provided e-mail addresses.

**School rules apply:** As a student, I understand that all of the rules of expected conduct, appropriate language, fair and respectful comments, and responsible behaviour of a School District No. 73 student and the consequences for breaking those rules apply to my use of any electronic communications systems, including posting and using services on the Internet. I understand the consequences for breaking those rules may result in the limitation or withdrawal of the privilege of having access to the District or School electronic communications systems and of having Internet access. More specifically, without limiting the above, I agree that:

- I will not do anything illegal.
- I will not breach my responsibilities as a student under the *Student Acceptable Use of Communications Systems* when using the District's networked information or the Internet.
- I will not break any regulations regarding student conduct established by the District or my school.
- I will use appropriate language on the Internet, and any statements of opinion that I make will be respectful, fair and not malicious.
- I will not engage in any financial transactions or cause any damage or losses to any person in using a District electronic communications system including posting and using services on the Internet.

I understand that I am personally responsible for any actions, errors and omissions in using a District electronic communications system and accessing the Internet. I further understand the consequences for failing to comply with the terms and conditions of these regulations may well exceed school disciplinary actions, and may include criminal investigations, civil suits or both.

**Responsible Use of the Resources:** I agree to use my time on-line effectively, in posting and using services such as browsing and downloading files. I agree to keep my password secret.

**Plagiarism:** I agree that I will not copy information and claim it as my own.

**Copyright:** In the event that I wish to copy any copyrighted work, if I do not already have legal permission to copy that work. I will ask the original author for written permission to use the graphics or any copyrighted works, including works or art, compositions, text, symbols, sayings, cartoons, excerpts, and quotations. I agree that I will give written credit for sources of information for my work.